



C3Gov Administrative Regulation (C3GovVerwV)

As amended on 16 March 202

§ 1 Forms

- (1) The purpose of the forms is to collect, process and record information forming the basis for decision-making. They must be submitted in the original and returned to the applicant entity once the process has been completed, unless
 - (a) the applicant entity waives the right to receive them – in which case they shall be destroyed,
 - (b) valid reasons arise – in which case the document serves to document the procedure.
- (2) Forms document a procedure. These are
 - (a) Initial applications – Form 1
 - (b) Replacements or reissues in the event of loss, theft, damage or depletion – Form 2
 - (c) Retroactive validation – Form 3
 - (d) Pre-registration – Formblatt 5
- (3) Forms 1, 2, 3 and 5 are available in the following versions
 - (a) d – German
 - (b) e – English
 - (c) k – Children's passport (available in German only)

§ 2 Application for a Hacker Passport

- (1) A hacker may apply for a hacker's passport. This must be submitted formally
 - (a) in writing using Form 1, 2 or 5 for standard passports,
 - (b) or verbally with assistance and the relevant form with filling instructions.
- (2) In the case of a replacement or second issue of a Hacker's Passport applied for using Form 2, there is no entitlement to the restoration of lost documents, in particular the collected stamps.
- (3) Compliance with the required format and deadline must be regarded as a mandatory requirement on the part of the applicant entity. Failure to meet this requirement will result in the application being rejected. The application must then be resubmitted. This does not apply to applications made in accordance with § 2(1b) of the C3GovVerwV.
- (4) Before the application is processed, the applicant entity must be informed verbally of the donation fee regulations.
- (5) For valid reasons, the application may be permanently refused for an indefinite period. These reasons must be documented. See also § 1 Abs. 1b C3GovVerwV.

§ 3 Retroactive validation of existing travel documents prior to the establishment of the C3Gov

- (1) Existing passports not issued by the C3Gov must be retroactively validated, provided they comply with the recognised format.



- (2) An assessment of the need for the retroactive validation may be requested using Form 3 and will be carried out where possible.
- (3) A visual inspection is required to carry this out. The following points must be examined:
 - (a) Shape. The shape, in particular the sections to be filled in, must correspond to the standard passport format.
 - (b) Size. The size must be comparable to the passports issued by C3Gov.
 - (c) Paper type. The correct paper type must be identified.
 - (d) Provided the size is correct and the paper type has been determined, this must be specified during the security process.
- (4) If the result of the check is positive, attention must be drawn to the obligation to provide further proof of identity. This obligation may be waived on legitimate grounds.

§ 4 Certification of attendance

- (1) If certification of presence is requested, this can only be carried out provided that the passport
 - (a) is a document issued by C3Gov,
 - (b) a document that can be authenticated in accordance with § 3(1) of the C3GovVerwV,
 - (c) a foreign document capable of being stamped.
- (2) A request for certification may be made verbally and does not require a form.
- (3) In the event that the document in question falls within the scope of § 4(1b), it must be subsequently validated in accordance with § 3(1).

§ 5 Pre-registration of applications

- (1) Where available, applications can be pre-registered on the C3Gov website.
- (2) The applicant entity will receive a pre-registration number, which can be accessed via the C3Gov portal.
- (3) The applicant must bring Form 5, pre-filled.
- (4) The pre-registration is only valid until the end of the event.

§ 6 Determination of Fees

- (1) The determination of fees is located in the separate Donation Fee Regulation (C3GovSpGV).

§ 7 Jurisdiction

- (1) The jurisdiction for processing hacker passport applications within the CCC government district lies with the C3Gov.
- (2) Legitimate complaints are to be documented or, if illegitimate, referred to the dedicated Salzamt.

§ 8 Responsibility and Disclaimer

- (1) All documents issued are prepared with due care. Nevertheless, errors may occur. Liability for any resulting damage is excluded. However, a complaint may be lodged in accordance with §7(2) C3GovVerwV.